

Rye Cemetery Trust

POLICY MANUAL

FLOWERS AND ORNAMENTS

The **Rye Cemetery Trust** understands the importance of floral and ornamental tributes. This policy has been developed to enable staff to maintain the cemetery grounds to a high standard and to help us maintain a beautiful, clean, tidy and hazard free environment for visitors and staff within EHS and Worksafe Victoria Guidelines.

This policy gives guidelines for placement of floral and ornamental tributes within the cemetery grounds. We understand the diversity of the families and friends who visit our cemetery, and it is very difficult to create a policy that will meet everyone's needs.

The Rye Cemetery allows fresh and artificial flowers to be placed at a grave site or memorial garden site. These flowers will be placed in non-glass receptacles and will have the wrapping and rubber bands removed before placing into vases.

Appropriate non glass receptacles are available for purchase from the Cemetery.

When placing your flowers and ornaments on sites please ensure that they do not encroach onto the next grave or memorial site.

Flowers, plants or ornaments are not permitted to extend beyond the concrete beams at gravesites and these items will be removed by cemetery staff. Items in the lawn create a tripping hazard and impinge on our ability to carry out routine maintenance work such as cutting the grass

Planting of approved small ground covers at a memorial site is permitted, and should be maintained by the family, however, cemetery staff will prune them should they encroach on another memorial site.

Picking of flowers and plants from the cemetery ground is prohibited.

Cemetery Staff are required, as part of their regular duties to remove any unsightly floral tributes from grave and memorial sites as part of the routine maintenance and to ensure that the cemetery grounds are maintained beautifully, tidy and safe. However, the cemetery staff do not gain any satisfaction from performing this task.

SIGNED: The Chairman Rye Cemetery Trust

DATE: 09/04/2015

(for the Rye Cemetery Trust)